

Candidate permission form for results to be collected by a representative

Results day

GCSE/Vocational - Thursday 21 August 2025 10am – 11am

Dear student

You will be able to collect your results in person by attending school between the hours of 10am and 11am on Thursday the 21st of August.

If you are not able to do this, you may wish to nominate another person to collect them on your behalf. For this to happen, you need to give us your written permission to pass your results to this person.

Please enter your name, and the name of your nominated person who will collect your results, into the boxes below. Please sign the form with **your own signature**. Only you can give the required permission.

It is important that the person collecting your results brings photographic ID with them when they collect your results. This could be, for example, a driver's licence or passport. Please ensure that the person collecting knows to do this.

Results will also be emailed to you at around 11am on the 21st of August. The email will be sent to your school email address, which you will still be able to access. We will not email results to personal email addresses.

If you wish to collect your paper copy of results in person when the school is open for the new academic year, you can do so from reception, on, or after the 9th of September.

Candidate name			
<input type="checkbox"/> I give permission for my representative _____ <u>insert name of representative here</u> _____ to collect results on my behalf. I confirm that my representative will provide photographic ID on collection			
Candidate signature		Date	

Please return your completed form no later than Monday 21st of July. The form can be handed in to school reception or emailed to information@tibshelf.derbyshire.sch.uk with your scanned signature.