



Tibshelf Community School  
Doe Hill Lane  
Tibshelf  
Alfreton  
DE55 5LZ

February 2025

Dear Parents/Carers

Welcome to Tibshelf Community School!

We are thrilled to have your child join our vibrant and inclusive community. This letter is to help ease their transition and provide you with some important information about our school.

First and foremost, let me assure you that your child is not alone in this journey. We understand that transitioning to a new school can be both exciting and challenging, and we are here to support them every step of the way. Our dedicated team of teachers, administrators, and fellow students are eager to welcome your child with open arms and help them settle in.

At Tibshelf Community School, we believe in creating a nurturing and stimulating learning environment where each student can thrive. Our passionate educators are committed to providing high-quality education that not only focuses on academic excellence but also encourages personal growth, critical thinking, and creativity. We offer a wide range of subjects and extracurricular activities, allowing your child to explore their interests and develop their unique talents.

You will find that Tibshelf Community School is more than just a place for learning. It is a community that values diversity, empathy, and mutual respect. We celebrate our differences and believe that every individual brings something special to our school. We encourage your child to embrace this opportunity to connect with fellow students, build lasting friendships, and learn from each other's experiences.

### **Transition Information**

There are several key policies that you will need to read and accept that are on our website; by understanding these it allows for a smooth transition for your child during the transition week, if you haven't already can you ensure that you've completed the school's admission form online by Friday 4<sup>th</sup> April 2025. There's a student friendly booklet and a parent booklet which has all the relevant information that you should need, if there's still something that you require an answer to then please either come along and speak with us on the Thursday 12<sup>th</sup> June 2025 or email us at [Transition@tibshelf.derbyshire.sch.uk](mailto:Transition@tibshelf.derbyshire.sch.uk). If you have not already visited the school as part of our open day then we strongly encourage you to view our virtual tour of the school, where you can explore the different parts of the school and meet each faculty along the way. [Virtual Tour of the School – click here to access](#)

### **Tutor session**

To help your child acclimate to our school, we have organised a Tutor drop-in session before the Transition week begins. This session will be available on **Thursday 12<sup>th</sup> June from 3.30pm – 5.00pm in the Main Hall**, you do not need to make an appointment, but it will allow you and your child to meet their new form tutor should they have any anxieties prior to the transition week. If you had any questions that have not been answered via our student and parent booklets, or you feel it necessary to speak with our pastoral team prior to transition week, then please come along to this event. If you've gathered all the necessary information that you need then we will look forward to seeing your child on the first day of transition week.

Headteacher: Lucie Wainwright

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[www.tibshelf.derbyshire.sch.uk](http://www.tibshelf.derbyshire.sch.uk)

[info@tibshelf.derbyshire.sch.uk](mailto:info@tibshelf.derbyshire.sch.uk)



## **Transition Week**

Students will attend transition week this year on **Monday 23rd June – Thursday 26<sup>th</sup> June**, students should report to the front of the school building at 8.15am where staff will help guide them onto the tennis courts to be registered. Can I take this opportunity to remind parents that the car park is a one-way system in the morning and is simply used to drop students off, no parking spaces are allocated to parents as these will be used by our staff. After school parents must collect students at 2.50pm **outside of the school grounds**, this includes via car. The main car park has a barrier system in operation; therefore, you will not be allowed to use the car park to collect students via car or to use it as a turning circle.

Students can access the Derbyshire County Council and Privately contracted bus service during the week, for further information in regards to this please go to our Transport page <https://tibshelf.derbyshire.sch.uk/page/?title=Transport&pid=108>

During this week, your child will have the opportunity to meet other members of their form, their form tutor, head of year and SLT link. On the first day your child will have a welcome meeting in the main hall, followed by time with their form, before experiencing a broad range of subjects and activities to welcome them to life at Tibshelf Community School. Students should wear their primary school uniform during the week. Other items such as a pencil case, hat, water bottle and sun cream are recommended.

## **Summer School**

There will be a Summer School being delivered this year, and it will follow a similar pattern to previous years. Further details about how to sign up and what the programme will look like will be shared with you shortly after half term.

## **Communication**

Communication and partnership with parents are essential to ensure your child's success. We value your involvement in your child's education and encourage you to stay connected with us through regular parent – teacher meetings, school events and our online platforms. We believe that by working together, we can create a supportive and enriching educational experience for your child. Before the tutor event you should have received two separate communications, one with details about how to register your Parent Pay account and another informing you how to sign up to our Arbor App. **Included in the communication should be what your child's tutor details are, this information will be required if you intend to come along to the tutor drop-in sessions and will be required for the first day of transition.**

## **Medical and dietary needs**

By completing the school admission forms online you will have alerted us to your child's medical and dietary needs if you haven't yet completed the admission forms please do so as a matter of urgency. However, should you wish to provide further details of the dietary need please contact our Medical and Welfare officer via [j.marshall@tibshelf.derbyshire.sch.uk](mailto:j.marshall@tibshelf.derbyshire.sch.uk)

Once again, welcome to Tibshelf Community School! We are excited to have your child as part of our family, and we look forward to witnessing their growth and achievements during their time with us. If you have any questions or need assistance, please feel free to reach out to me or any member of our staff. We are here to support your child and make their transition as smooth as possible.

Warm regards,



Mr Stanhope  
Assistant Headteacher